

## **Daily Standup Meeting Minutes:**

**Date:** 2/10/2026

**Attendees:** Max Gleiberman, Julian Hernandez, Nathan Mahabeer, Elizabeth Hechavarria

**Start time:** 5:30pm

**End time:** 6:00pm

### **Max Gleiberman:**

- How many hours did I work since the last meeting?
  - 3
- What was done since the last scrum meeting?
  - Sprint planning and coordination, meeting facilitation, timeline management, document review, and integration of team deliverables.
- What is planned to be done until the next scrum meeting?
  - Sprint planning and coordination, meeting facilitation, timeline management, document review, and integration of team deliverables.
- What are the hurdles?
  - Finish up and refine User Story #5 – Risk Assessment.

### **Julian Hernandez:**

- How many hours did I work since the last meeting?
  - 3
- What was done since the last scrum meeting?
  - Finish up and refine User Story #5 – Risk Assessment.
- What is planned to be done until the next scrum meeting?
  - Finish up and refine User Story #5 – Risk Assessment.
- What are the hurdles?
  - Finish up and refine User Story #5 – Risk Assessment.

### **Nathan Mahabeer:**

- How many hours did I work since the last meeting?
  - 3
- What was done since the last scrum meeting?
  - Finish up and refine User Story #5 – Risk Assessment.
- What is planned to be done until the next scrum meeting?
  - Finish up and refine User Story #5 – Risk Assessment.
- What are the hurdles?
  - Finish up and refine User Story #5 – Risk Assessment.

### **Elizabeth Hechavarria:**

- How many hours did I work since the last meeting?
  - 3
- What was done since the last scrum meeting?
  - Finish up and refine User Story #5 – Risk Assessment.

- What is planned to be done until the next scrum meeting?
  - Finish up and refine User Story #5 – Risk Assessment.
- What are the hurdles?
  - Finish up and refine User Story #5 – Risk Assessment.